

MoSCoW PRIORITISATION

MUST HAVE

- Non-Negotiables
- Minimum Viable Product (MVP)
- Can't deliver on target date without this
- Not legal without it
- Unsafe without it
- Without this project is not viable

ask the question, "what happens if this requirement is not met?" if the answer is "cancel the project" there is no point implementing a solution that does not meet the requirement.

SHOULD HAVE

- Important but not vital
- Maybe painful to leave out but the solution is still viable
- May need some kind of workaround

A Should Have may be differentiated from a Could Have by reviewing the degree of pain caused by it not being met, in terms of business value or number of people affected.

COULD HAVE

- Desirable but not as important as Should Have
- Only do if there is extra time and budget

WON'T HAVE

- Won't have this time around at all
- Out of budget
- Nice to have but has no real impact

Maximum 60% of total effort

Contingency

Maximum 80% of total effort | Business Case

Maximum 100% of total effort